

Mrs Bland's Infant and Nursery School

Jordan's Lane, Burghfield Common, Reading RG7 3LP
Tel: 0118 983 2332

Email : office@mrsblands.w-berks.sch.uk

Website: www.mrsblandsinfants.co.uk

Headteacher: Mrs C Rose

Deputy Headteacher: Mrs S Williams

Friday 15th September 2023

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

As you are aware the Mrs Blands Infant and Nursery School and Garland Junior School will federate with effect from 12th October 2023. I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so for the newly formed federated governing board. The parent governors elected will then be responsible for co-opting the remaining governors and appointing the Chair. The federated governing board, which will be known as The Burghfield Common Federation of Mrs Bland's Infant School and Nursery and Garland Junior School has a provision for 2 parent governors.

The governing board, with the headteacher, has overall responsibility for the running of the school. Governing boards have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the schools and be prepared to play an active part in the governing board's work. However, we would particularly welcome nominations from parents with the following skills; finance, premises, legal or human resources. Training is available for all governors and this governing board has an expectation that those new to being a governor will attend free induction training.

The enclosed sheets summarise the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than **Friday 22nd September 2023**, including a short personal statement to support your nomination, no longer than 250 words. If you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

To inspire a love of learning through creativity and challenge

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The following timetable will apply if it is necessary to hold a ballot:

- Nomination forms sent home via pupil post on Friday 15th September 2023
- Last day for returning nominations Friday 22nd September 2023 @ 3.30pm
- Ballot paper dispatched to parents, (along with candidates' election statements, if appropriate) on Wednesday 27th September 2023
- Date of count of ballot papers: Wednesday 4th October 2023
- All parents notified of the result on Friday 6th October 2023

Yours sincerely

JThompson

Mrs J Thompson
Returning Officer



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Please complete in **BLOCK CAPITAL** letters

Election of Parent Governor

In the event of an election being held, I would prefer to receive the voting papers by post.

Name

Address

.....

.....

Parent of

Year Group

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Nomination form for the Election of Parent Governor For the Governing Board of the Burghfield Common Federation

I, Mr/Mrs/Miss/Ms:

.....

Of (full address):

.....

.....

Parent of:

.....
wish to stand for election as Parent Governor of the above
named federation.

Brief election statement (not more than 250 words) outlining your skills and your commitment to learning the skills needed to be an effective governor.

Signed:

Date:

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Qualifications and Disqualifications to serve as a School Governor

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if s/he:

- is employed at the school for more than 500 hours in any 12 consecutive months;
- is an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if he or she:

- is a registered pupil at the school;
- has failed to attend governing board meetings at the school without the consent of the governing board, for a continuous period of six months;
- has been disqualified for failing to attend governing board meetings at the school without the consent of the governing board, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or to which he contributed or he facilitated by his conduct; or
- has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any board;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);

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- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has been convicted of any offence at any time and received a prison sentence of 5 years or more;
- has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- has refused a request by the clerk to the governing board to make an application under section 113B of the Police Act 1997 for a criminal records certificate.

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